

*Salem County Department of Health and Human Services*  
**ENVIRONMENTAL DIVISION**

110 Fifth Street, Suite 500 – Salem, New Jersey 08079  
856-935-7510 ext. 8448 Fax 856-935-8483

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**REQUEST TO WITNESS – Soil Test Pits and Site Evaluation**

Proposed Use:

\_\_\_\_ Residential      \_\_\_\_ Single Family Dwelling      \_\_\_\_ Multi Family Dwelling      \_\_\_\_ No. of Units/Bedrooms  
\_\_\_\_ Food Establishment      (NJDEP review for TWA required)      Utility Mark out# \_\_\_\_\_  
\_\_\_\_ Commercial (TWA maybe required)

**Permit Application Type:**

\_\_\_\_ New Construction  
\_\_\_\_ New System (Existing Structure; Cesspool)  
\_\_\_\_ Alteration no Expansion/Change in Use  
\_\_\_\_ Alteration with Expansion/Change in Use  
\_\_\_\_ Alteration of Malfunctioning System  
\_\_\_\_ Repairs to Existing System  
\_\_\_\_ Deviation from Standards (TWA)

Municipality/Township \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Property Location \_\_\_\_\_

DATE OF SITE EVALUATION \_\_\_\_\_ TIME: \_\_\_\_\_

Property Owner's Name \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Engineering Firm \_\_\_\_\_ Phone: \_\_\_\_\_ Email \_\_\_\_\_

This Department will make every effort to accommodate the above request, please provide at least 5 (Five) working days notice and submit the following information:

1. A copy of the USDA County Soil Survey Map with the property clearly marked.
2. A copy of the tax map with the block and lot clearly outlined.

Please note: Per Freeholder Resolution #2012-170, the following fee is to be submitted with the Permit Application: (Please note a 3% increase has been added for 2013)

\$260.00 -	Septic Plan Review
\$130.00 -	Septic Plan Revision
\$130.00 -	Septic Plan Repair
\$260.00 -	Septic Alteration (Standard Design)
\$385.00 -	Septic Alteration (Advanced Tech)
\$ 100.00 -	Septic System Reinspection
\$130.00 -	Septic Permit Renewal (good for 2 years)

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**For Office Use**

Salem County **will/will not** witness the above soil pits and site evaluation.

Engineer or testing firm notified: (date) \_\_\_\_\_

Inspector's Signature \_\_\_\_\_ Date: \_\_\_\_\_